



# Information Technology

2020/2021

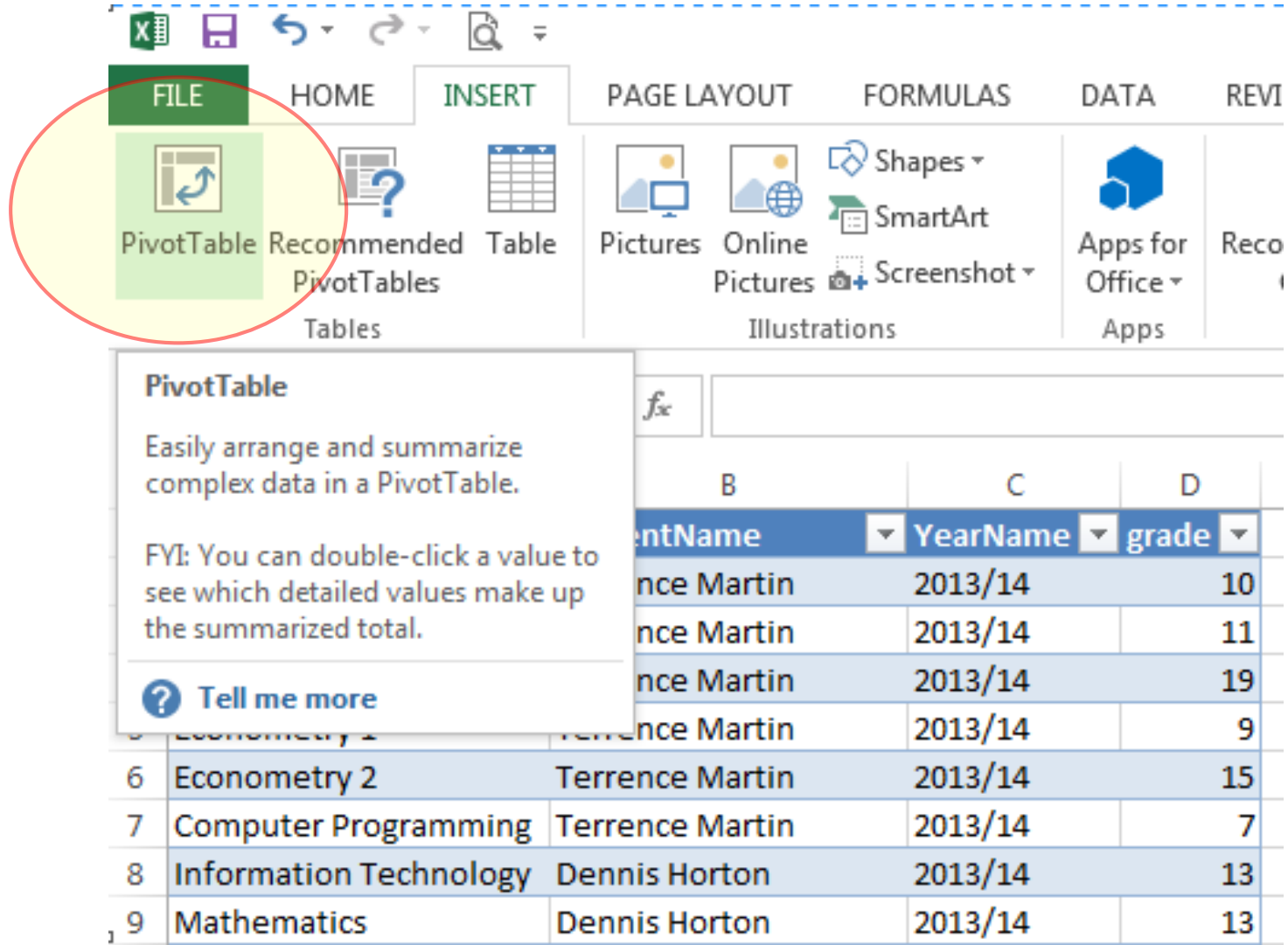
## Excel

Working With Dynamic Tables

# *Pivot Tables*

- Allow
  - Aggregate data and make it available in dynamic tables
  - Sort, count, add or compute averages or other functions on data stored in a table
  - Analyse the data in two dimensions (cross-table)
- Create a second table (pivot-table) to provide summarized data

# Create *pivot-table*



The screenshot shows the Microsoft Excel interface. The ribbon is set to the FILE tab, and the PivotTable icon is highlighted with a red circle. A tooltip for the PivotTable icon is displayed, providing information about its function and a tip. Below the ribbon, a table of student data is visible, with columns for Student Name, YearName, and grade.

**PivotTable**  
Easily arrange and summarize complex data in a PivotTable.

FYI: You can double-click a value to see which detailed values make up the summarized total.

[? Tell me more](#)

	B	C	D	
	StudentName	YearName	grade	
	Terrence Martin	2013/14	10	
	Terrence Martin	2013/14	11	
	Terrence Martin	2013/14	19	
	Terrence Martin	2013/14	9	
6	Econometry 2	Terrence Martin	2013/14	15
7	Computer Programming	Terrence Martin	2013/14	7
8	Information Technology	Dennis Horton	2013/14	13
9	Mathematics	Dennis Horton	2013/14	13

# Create *pivot-table*

## PivotTable Fields

Choose fields to add to report:

- courseName
- studentName
- YearName
- grade

MORE TABLES...

Drag fields between areas below:

 FILTERS	 COLUMNS
 ROWS	 VALUES

Drag the fields to the desired areas.





## PivotTable Fields

Choose fields to add to report:

- courseName
- studentName
- YearName
- grade

MORE TABLES...

Drag fields between areas below:

 FILTERS	 COLUMNS YearName
 ROWS courseName	 VALUES Average of gr...

Clicking here and choosing "Value Field Settings", you can choose the aggregation function (eg "average") and formatting of values

# Final Result

Average of grade	Column Labels				
Row Labels	2010/11	2011/12	2012/13	2013/14	Grand Total
Computer Programming	14,5	15,1	15,8	13,6	14,6
Econometry 1	12,5	15,9	14,7	11,1	13,3
Econometry 2	12,1	12,9	8,5	12,9	11,9
Information Technology	14,8	13,9	12,7	12,3	13,5
Mathematics	13,4	13,1	11,8	11,1	12,4
Statistics	13,6	13,2	11,5	15,6	13,7
<b>Grand Total</b>	<b>13,5</b>	<b>14,0</b>	<b>12,5</b>	<b>12,8</b>	<b>13,3</b>

# Create filters

## PivotTable Fields

Choose fields to add to report:

- courseName
- studentName
- YearName
- grade

MORE TABLES...

Drag fields between areas below:

 FILTERS	 COLUMNS
 ROWS	 VALUES

Drag the fields to the desired areas.

Data can be filtered by the desired values.





## PivotTable Fields

Choose fields to add to report:

- courseName
- studentName
- YearName
- grade

MORE TABLES...

Drag fields between areas below:

 FILTERS	 COLUMNS
	YearName
 ROWS	 VALUES
courseName	Average of gr...

## Contributors

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