

General considerations

1. Students must have a computer, access to the internet, and an equipment like a smartphone or a scanner to upload the required files to the platform Aquila. They should have writing material (like paper sheets, pen, ...).
2. Students can check the material they consider necessary (such as their notes, books, tables, formularies, etc). They can also use a calculator.
3. There will be video invigilation during the exam. If, for any reason, students do not turn on their webcams, they may be invited to take an oral examination. Please see the document “Rules and Regulations for Exams – Second Semester 2019-2020”.
4. The exam is personal! Any type of communication with people belonging (or not) to the ISEG community is prohibited, being considered a serious fraud. This behavior will be punished according to the internal regulation of ISEG.

During the exam

1. On exam day, students should be on the platform Microsoft Teams – team EST1-E-G B02 (theoretical) – 10 minutes before the exam time (i.e. 14:50) to be identified.
2. The exam will be composed of 3 parts. Each one should be solved in 30 minutes.
3. Part I will be of multiple choice and should be solved directly on the platform Aquila (student zone – submission – Fichas).
4. In Part II and III, students have to answer the questions in an empty paper sheet. These two parts can be seen on the platform Aquila – student zone – submission – Fichas – and the solution should be uploaded as a single pdf (or as a single zip file) to the platform Aquila – student zone – submission – assignments. Students can download a free app that allows them to take pictures of the pages and convert them into a single pdf (for instance the app Adobe Scan).
5. In case of a proved situation of failure of equipment (and only in this situation), students may send the files by email to carlosoliveira@iseg.ulisboa.pt. Even in this case, the delivery times should be met.

Exam	Starting time	Delivery time
Part I	15:00	15:40
Part II	15:40	16:20
Part III	16:20	17:00

Final considerations

1. The rules presented at the document “Rules and Regulations for Exams – Second Semester 2019-2020” will be applied to all the questions that can be raised and which are not detailed in this document.